

# November Club Yearbook



1954-55





# **YEARBOOK**

1954 - 1955

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## **NOVEMBER CLUB**

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### **ANDOVER MASSACHUSETTS**

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Organized November 7, 1889

Incorporated June 15, 1891

# PRESIDENTS OF THE NOVEMBER CLUB

1889-1954

- \*Mrs. Helen M. Coy, 1889-1890
- \*Miss Emily A. Means, 1890-1891
- \*Mrs. Frederic Palmer, 1891-1892
- \*Mrs. William J. Tucker, 1892-1893
- \*Miss Maria S. Merrill, 1893-1894
- \*Miss Agnes Park, 1894-1896
- \*Mrs. Horace H. Tyer, 1896-1898
- \*Mrs. Matthew S. McCurdy, 1898-1901
- \*Miss Alice Buck, 1901-1903
- \*Mrs. Frederic Palmer, 1903-1904
- \*Mrs. Horace H. Tyer, 1904-1905
- \*Mrs. Matthew S. McCurdy, 1905-1906
- \*Mrs. Peter D. Smith, 1906-1909
- \*Mrs. James C. Sawyer, 1909-1911
- \*Mrs. Frank T. Carlton, 1911-1913
- \*Mrs. Edward Y. Hincks, 1913-1914

\*Miss Katherine R. Kelsey, 1914-1917  
 \*Mrs. James C. Sawyer, 1917-1919  
 \*Mrs. Horace H. Tyer, 1919-1921  
 \*Miss Bertha Bailey, 1921-1923  
 Mrs. John C. Angus, 1923-1925  
 Mrs. E. Victor Bigelow, 1925-1927, Quincy  
 \*Mrs. Frank T. Carlton, 1927-1928  
 Miss Fonnice E. Davis, 1928-1931  
 Mrs. James H. Eaton, 1931-1932  
 Mrs. Henry S. Hopper, 1932-1934  
 Mrs. Lester E. Lynde, 1934-1936  
 Miss Anne B. Penniman, 1936-1939  
 Mrs. Frederick M. Boyce, 1939-1941,  
     Barrington, R. I.  
 Mrs. F. Tyler Carlton, 1941-1943  
 Miss Anne B. Penniman, 1943-1944  
 Mrs. Harold T. Godfrey, 1944-1946  
 Mrs. Otis C. Severance, 1946-1946,  
     Cooperstown, New York  
 Mrs. Harold T. Godfrey, 1946-1947  
 Mrs. Edward C. Nichols, 1947-1949  
 Mrs. Ernest L. Wilkinson, 1949-1951  
 Mrs. Roland H. Sherman, 1951-1953  
 Mrs. Donald L. Amy, 1953-

\*Deceased

## Presidents



# OFFICERS 1954 - 1955

President	MRS. DONALD L. AMY Tel. 2079
First Vice-President	MRS. RALPH H. HILL Tel. 2430
Second Vice-President	MRS. LESLIE S. JOLLIFFE Tel. 386
Recording Secretary	MRS. EVERETT L. HULL Tel. 1509
Corr. Secretary	MRS. CHARLES A. CURRIER Tel. 1421-R
Treasurer	MRS. WALLACE RENNIE Tel. 706

## Directors for One Year

Mrs. Ellis M. Moore      Mrs. F. Tyler Carlton

## Directors for Two Years

Mrs. William V. Emmons      Mrs. Herbert H. Veit

## Directors for Three Years

Mrs. Edward I. Erickson      Mrs. Andrew J. Lloyd

Directors' meetings are held with the President the second Tuesday of each month at 10:00 A. M.

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## Decorating Committee

MRS. PRESTON H. BLAKE, Chairman      Tel. 1534-R  
MRS. THOMAS A. EMMONS  
MRS. HENRY S. HOPPER  
MRS. ANDREW J. LLOYD  
MRS. GEORGE WEST  
MRS. ERNEST L. WILKINSON

### Clubhouse and Grounds Committee

MRS. BERNARD H. CAPEN, Chairman Tel. 2460  
MRS. WILLIAM V. EMMONS  
MRS. CLAUDE M. LAMB  
MRS. GEORGE B. WESTHAVER

### Committee on Teas

MRS. FREDERICK R. HULME, Chairman Tel. 975  
MRS. JOHN S. BROOKOVER  
MRS. ARTHUR W. COLE  
MRS. ANDREW J. LLOYD  
MRS. HOMER C. RIGGS  
MRS. DINO G. VALZ

### Hospitality Committee

MRS. LESLIE S. JOLLIFFE, Chairman Tel. 386

### Printing Committee

MISS BESSIE P. GOLDSMITH  
MRS. EVERETT L. HULL

### Auditor

MISS ANNE B. PENNIMAN

### Nominating Committee

MRS. HENRY J. STEVENSON, Chairman Tel. 38  
MRS. STANLEY W. PARKER  
MRS. CLEVELAND GILCREAST

### November Club Assembly Committee

MRS. RALPH H. HILL, General Chairman Tel. 2430  
MRS. CLINTON D. SHAW, Treasurer

### Rummage Sale Committee

MRS. ANDREW J. LLOYD and Tel. 948  
MRS. JAMES E. DOWNS, Co-Chairmen Tel. 1098

### Andover Infirmary Christmas Committee

### Literature Department

### Annual Art Scholarship Bakery Sale

### Art Department

## Officers

## Committees



# CALENDAR

November, 1954

April, 1955

Meetings are held at the November Clubhouse, 6 Locke Street, on alternate Mondays, at 3:00 P. M., unless otherwise stated. Refreshments will be served at the close of each meeting.

Guest privilege limits a resident of Andover to two meetings.

## Nov. 1 THE MONSTER IN YOUR LIVING ROOM

The Drama Department presents

Robert J. Shaw

Reception for new members

2:30-3:00 P. M.

(Open meeting)

Nov. 15

IRENE HAWTHORNE

Premiere Danseuse, Metropolitan

Opera Association

This meeting will be held in the Central Elementary School Auditorium

Nov. 19

Rummage Sale at the Clubhouse

(Articles may be left at the Clubhouse Thursday, November 18)

Nov. 29

EIGHT DREAMS AND A PREACHER

Thyra Ferré Bjorn

A heart-warming lecture by the author of a new book "Papa's Wife"

Dec. 13

STOP, LOOK & LISTEN

Donald Scott-Morrison

Conversation concert

Jan. 10

JUNGLE ANIMAL ADVENTURE

E. S. Ward

Natural history made fascinating

(Illustrated with beautiful kodachromes)

8:15 P. M. — Guest night



- Jan. 24      WHAT'S RIGHT WITH AMERICA  
Betty Roadman  
An inspirational message
- Feb. 7      FLOWER ARRANGEMENTS OF  
WILLIAMSBURG  
A new colored film by Mrs. Louis B. Fisher  
A short skit by the Drama Department  
Members of the Andover Garden Club to  
be our guests at this meeting
- Feb. 21      EARLY AMERICAN DECORATION  
The Art Department presents  
Violet M. Scott  
President of The Esther Stevens Brazier  
Guild
- Mar. 7      A LITERARY BANQUET  
The Literature Department presents  
Alice Dixon Bond  
The bakery sale for the benefit of the Art  
Scholarship Fund, sponsored by the Art  
Department, follows this meeting
- Mar. 21      PEOPLE AROUND THE WORLD  
Julia Bock Miller  
Color will be lent to this program by Club  
members modeling native costumes
- Apr. 4      ANNUAL MEETING  
Dessert 2:15 P. M.  
One-act play by the Drama Department  
(For members only)
- Apr. 16      BIBLE ANIMAL CIRCUS  
Children's program  
To be held at the Memorial Auditorium  
for the elementary school children of  
Andover — 3: P. M.

## Calendar

# NOTICES

## AIMS AND IDEALS OF THE NOVEMBER CLUB

The aim is to promote culture and to establish cordial and friendly relations among all of its members. The ideals are social, educational and community welfare. Through the years the Club has demonstrated its capacity for productive, frank and creative thinking with the high standard that is offered today in mental stimulation and social pleasure.

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## ART SCHOLARSHIP FUND

The Mrs. James B. Smith Art Scholarship Fund was established in 1921 by the Art Department for the purpose of founding a scholarship to benefit pupils from the town of Andover in studying the Fine Arts. Total amount October 15, 1954, \$1,295.88.

## TRUSTEES

Miss Alice C. Jenkins, Chairman  
Mrs. Donald L. Amy, President of the November Club  
Mrs. Wallace Rennie, Chairman of the Art Department

**CANCELLATION OF CLUB MEETINGS WILL  
BE ANNOUNCED THROUGH LOCAL RADIO  
STATIONS.**



# DEPARTMENT PROGRAMS

Guest privileges limited to two meetings  
of any Department

## ART

Mondays at 3:00 P. M.

### Committee

Mrs. Wallace Rennie and  
Mrs. Donald L. Amy, Co-Chairmen  
Miss Bessie P. Goldsmith  
Mrs. Emil J. DesRoches  
Mrs. Frederick W. Gould

- |         |  |
|---------|--|
| Nov. 8  | American Historical Views on Staffordshire China |
| Dec. 6  | Angels in Art                                    |
| Jan. 17 | Colored Glass of the 19th Century                |
| Feb. 14 | Art of the American Indian                       |
| Mar. 14 | Renoir (Film)                                    |
| Apr. 11 | American Primitives                              |

At the March 7th meeting of the Club the Art Department will sponsor a Bakery Sale for the benefit of the Art Scholarship Fund. Mrs. DesRoches and Mrs. Gould will be in charge.

# DRAMA

Fridays at 2:00 P. M.

## Committee

Mrs. Edward I. Erickson and  
Mrs. George West, Co-Chairmen  
Mrs. Eugene V. Lovely  
Mrs. Everett L. Hull

- |         |   |
|---------|---|
| Nov. 5  | Drama of Travel<br>Louise Sherman   |
| Dec. 17 | Christmas Portraits and Christmas Stories   |
| Jan. 14 | Review of Winter Season Plays<br>Mrs. Leslie S. Jolliffe  |
| Feb. 11 | Reading of One-Act Plays  |
| Mar. 11 | Lenten Play<br>Graham Baldwin with students from Phillips Academy<br>(Department participation) |
| Apr. 8  | Annual Meeting<br>Dramatic Reader   |

At the February 7th meeting of the Club the Drama Department will present a skit.

At the Annual Meeting of the Club on April 4th the Drama Department will present a one-act play.

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# LITERATURE

Wednesday at 3:00 P. M.

## Committee

Mrs. Frank L. Brigham, Chairman  
Miss Anne B. Penniman  
Mrs. F. Tyler Carlton

## LITERARY SERIES

MISS IRENE E. COOK

Instructor of French in North Andover  
High School

Nov. 10

THE REMARKABLE M. JEROME  
Arita Leslie

Dec. 8

THE ROOSEVELT FAMILY OF SAG-  
AMORE HILL

Hermann Hagedorn

Feb. 16

THE TEA HOUSE OF THE AUGUST  
MOON — A play by John Patrick from  
the novel by the same name

Vern Snieder

Mar. 16

To be announced

Apr. 6

Annual Meeting  
Book Party

On December 15th the Literature Department will  
arrange the Christmas party at the Andover Infirmary

Drama

Literature

## ROLL OF MEMBERS

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Amy, Marietta B. (Mrs. Donald L.)  
Appleton, Helen (Mrs. Lyman)  
Banta, Lorene S. (Mrs. Cornelius G. S.)  
Barnard, Elizabeth D. (Mrs. Foster C.)  
Barnard, Winifred M. (Mrs. W. Shirley)  
Barton, Frances P. (Mrs. Richard E.)  
Bell, Edith F. (Mrs. Joseph P.)  
Bell, Mary W. (Miss)  
Bennett, Mary D. (Mrs. Charles R.)  
Berry, Lucy A. (Mrs. Fred P.)  
Billings, Emlie F. (Mrs. Walter E.)  
Blake, Gertrude I. (Mrs. Preston H.)  
Bliss, Eleanor G. (Mrs. Arthur)  
Bodwell, Eva C. (Mrs. Henry A.)  
Bond, Anna M. (Mrs. John W.)  
Bottomley, Amelia P. (Mrs. Jesse)  
Bradley, Elizabeth (Mrs. Frederick W.)  
Brannan, Marcia (Mrs. Fred B.)  
Brigham, Winifred W. (Mrs. Frank L.)  
Brookover, Elizabeth (Mrs. John S.)  
Brown, Deborah T. (Mrs. Will G., Jr.)  
Brown, Ethel F. (Miss)  
Burt, Carolyn R. (Mrs. J. Albion)  
Buttrick, Lillian M. (Mrs. Frank A.)  
Capen, Lesta F. (Mrs. Bernard H.)  
Carlton, Alice Loomer (Mrs. F. Tyler)  
Carpenter, Miriam F. (Miss)  
Clark, Louise M. (Mrs. Granville A.)  
Cole, Betty Lane (Mrs. John N., 2nd)  
Cole, Marion Barnard (Mrs. Arthur W.)  
Critchley, Elizabeth N. (Mrs. F. Thomas)  
Currier, Gertrude (Mrs. Willard A.)  
Currier, Margaret C. (Mrs. Charles A.)  
Currier, Mary Louise D. (Mrs. Willard H.)  
Davis, Fannie E. (Miss)  
Dean, Marion (Mrs. James L.)  
Dearborn, Dorothy R. (Mrs. Everett C.)  
DesRoches, Frances S. (Mrs. Emil J.)  
Dodge, Margaret A. (Mrs. Theodore L.)  
Donald, Edith J. (Mrs. Douglas)  
Donovan, Ruth K. (Mrs. Harry A.)



Downs, Laura Cheever (Mrs. James E.)  
Eaton, Lucy Allen (Mrs. Thaxter)  
Eaton, Mildred F. (Mrs. James H.)  
Edwards, Marjorie (Mrs. William R.)  
Elander, Anna E. (Mrs. Carl E.)  
Emmons, Dorothy (Mrs. Thomas A.)  
Emmons, Marjorie W. (Mrs. William V.)  
Emsley, Gladys L. (Mrs. Howard A.)  
Erickson, Arlene (Mrs. Edward I.)  
Ezell, Woodson Cole (Mrs.)  
Farlow, Maude Soule (Mrs.)  
Field, Pauline G. (Mrs. Leon A.)  
Finger, Mary B. (Mrs. Louis S.)  
Flagg, Annie F. (Mrs. Burton S.)  
Flather, Edith (Mrs. Frederick)  
Foster, Irene (Mrs. William P.)  
French, Clara Belle S. (Mrs. Philip R.)  
Frost, Charlotte E. H. (Mrs. Archie N.)  
Fuller, Julia (Mrs. James C.)  
Gage, Mildred A. (Mrs. George H.)  
Gibson, May Bess (Mrs. Alexander D.)  
Gilcreast, Florence A. (Mrs. John E.)  
Gilcreast, Harriet J. (Mrs. Cleveland)  
Glennie, Gertrude C. (Mrs. Douglas)  
Glennie, Hazel K. (Mrs. George W.)  
Godfrey, Ruth M. (Mrs. Harold T.)  
Goldsmith, Bessie Punchard (Miss)  
Gould, Edna G. (Mrs. Frederick W.)  
Gregory, Bessie (Mrs. Charles)  
Hadley, Grace F. (Mrs. Ralph E.)  
Hall, Maude James (Mrs. Byron C.)  
Hammond, Bethea M. (Mrs. Edmond E.)  
Hanson, Marguerite (Mrs. William V.)  
Harrison, Lesley W. (Mrs. Clifton R.)  
Haselton, Mabel (Mrs. George E.)  
Hay, Louise O. (Mrs. Ernest C.)  
Hill, Dorothy S. (Mrs. Ralph H.)  
Hopkins, Alice L. (Miss)  
Hopper, Anna H. (Mrs. Henry S.)  
Horne, Mildred Videto (Mrs. Burchard Everett)  
Houghton, Sally E. (Mrs. C. Leon)  
Hull, Elizabeth B. (Mrs. Everett L.)  
Hulme, Louise D. (Mrs. Frederick R.)  
Jaspert, Eileen (Mrs. George H.)  
Jenkins, Alice C. (Miss)  
\*Jenkins, Evelyn (Miss)

## Roll of Members

Jenkins, Kate P. (Miss)  
Jewell, Ruth (Mrs. Albert E.)  
Johnson, Anne L. (Mrs. Frank E.)  
Johnson, Margaret W. (Mrs. Mitchell)  
Jolliffe, Eldora (Mrs. Leslie S.)  
Kelsey, Louise R. (Miss)  
Kurth, Isabel S. (Mrs. William W.)  
Lally, Marion W. (Mrs. Raymond J.)  
Lamb, Mary (Mrs. Claude M.)  
Leitch, Gertrude S. (Mrs. Harold W.)  
Lillis, Beatrice C. (Mrs. Walter F.)  
Lloyd, Anne (Mrs. Andrew J.)  
Longe, Mabel K. (Mrs. J. Kendall)  
Lord, Elizabeth W. (Mrs. Wilfred)  
Loud, Ethel G. (Mrs. Stanley W.)  
Lovely, Isabell K. (Mrs. Eugene V.)  
Luedke, Edythe M. (Mrs. George)  
Lynde, Frances W. (Mrs. Lester E.)  
Manning, Dorothy (Mrs. Mervyn M.)  
March, Faith B. (Mrs. Lindsay J.)  
Marshall, Mabel E. (Miss)  
Mayo, Pauline A. (Mrs. Robert D.)  
McTernen, Helen M. (Mrs. Malcolm B.)  
Merrill, Gertrude A. (Mrs. Ernest S.)  
Mondale, Madelyn S. (Mrs. Walter E.)  
Moore, Alice G. (Miss)  
Moore, Frances R. (Mrs. Ellis M.)  
Newcomb, Elizabeth (Mrs. Winthrop)  
Newton, Elizabeth A. (Mrs. Lester C.)  
Nichols, Arita Taft (Mrs. Edward C.)  
Noyes, Mary A. (Mrs. Harry H.)  
Nunez, Edith R. (Mrs. V. E.)  
Nutton, Frances M. (Mrs. Percy)  
Parker, Evelyn (Miss)  
Parker, Helen C. (Mrs. Stanley W.)  
Partridge, Dorothy (Mrs. Walter H.)  
Penniman, Anne B. (Miss)  
Penniman, S. Ella (Miss)  
Poore, Thayer (Mrs. Charles M.)  
Putnam, Miriam (Miss)  
Rafton, Helen G. (Mrs. Harold R.)  
Raichlen, Marjorie (Mrs. Joseph F.)  
Reading, Ethel C. (Mrs. Arthur H.)



Reeves, Mildred B. (Mrs. Arthur A.)  
Rennie, Margaret W. (Mrs. Wallace)  
Riggs, Alice (Mrs. Homer C.)  
Robjent, Mary B. (Mrs. George F.)  
Rogers, Martha E. (Mrs. Irving E.)  
Russell, Carita (Mrs. Kimball)  
Safford, Annie (Mrs. Frederick H.)  
Sanborn, Dorothy F. (Mrs.)  
Sanborn, Frances L. (Mrs. George K.)  
Shaw, Anne S. (Mrs. Clinton D.)  
Sherman, Olive F. (Mrs. Roland H.)  
Sjostrom, Monimia S. (Mrs. Ivar L.)  
Smith, Marjorie (Miss)  
Smith, Myra Church (Mrs. J. Lewis)  
Smith, Myrtle (Mrs. Harold)  
Springall, Marjorie L. (Mrs. Cyrus F.)  
Stevenson, Mildred J. (Mrs. Henry J.)  
Stillman, Mary (Mrs. Howell M.)  
Stone, May H. (Mrs. Colver J.)  
Stulgis, Beatrice S. (Mrs. Vincent F.)  
Taylor, Elizabeth B. (Mrs. Robert B.)  
Tewksbury, Ethel H. (Miss)  
Tomlinson, Alica B. (Mrs. Walter C.)  
Tower, Helen (Mrs. Oswald)  
Trott, Emma D. (Mrs. Emery J.)  
Trow, Florence B. (Mrs. William A.)  
Tucker, Eva (Mrs. Atherton H.)  
Valz, Erma (Mrs. Dino G.)  
Vandenbergh, Ellen (Mrs. Jaap A.)  
Veit, Ethel H. (Mrs. Herbert H.)  
Walworth, Frances (Mrs. Joseph E.)  
Webster, Mina (Mrs. Dean K., Jr.)  
West, Elizabeth C. (Mrs. George)  
Westhaver, Martha G. (Mrs. George B.)  
Whitham, Barbara (Mrs. John, Jr.)  
Whitney, Alice T. (Miss)  
Wilkinson, Helen K. (Mrs. Ernest L.)  
Wilson, Edith C. (Mrs. Alexander)  
Wilson, Mildred W. (Mrs. Walter C.))  
Zecchini, Mary (Miss)

\*Has a substitute

## NEW MEMBERS

Britt, Florence (Mrs. James A.)  
Cecill, Alice (Mrs. John B., Jr.)  
Dodkin, Louisa (Mrs. Fred H.)  
Flye, May H. (Mrs. Allen M.)  
Harrison, Grace (Mrs. William H.)  
Hayes, Ruth Y. (Mrs. Frank R.)  
Hutchinson, June (Mrs. Leslie N.)  
McLean, Mary E. (Mrs. E. Wells)  
Smith, Marian (Mrs. Richard W.)  
Svenning, Louise P. (Mrs. Karl)  
Thompson, Margaret (Mrs. David M.)

## SUBSTITUTE MEMBER

Wheeler, Doris (Mrs. Richard H.)

## HONORARY MEMBERS

Angus, Annie Smart (Mrs. John C.)  
Bigelow, Carrie H. (Mrs. E. Victor)  
Boyce, Eda T. (Mrs. Frederick M.)  
Severance, Marion M. (Mrs. Otis C.)

# CHARTER

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BE IT KNOWN that whereas Emily A. Means, Elizabeth L. Handy, Abby L. Thomson, Ida M. McCurdy, Abbie J. Smith, Helen M. Coy, Maria S. Merrill, Elizabeth B. D. Smyth, Catherine S. Tyer, Philena McKeen, and Mary A. Johnson have associated themselves with the intention of forming a corporation under the name of the November Club, for the purpose of literary, social and educational purposes and establishing and maintaining a place for a reading-room, library and social meetings, and have complied with the provisions of the Statutes of this Commonwealth in such case made and provided, as appears from the certificate of the President, Treasurer, and Directors of said Corporation, duly approved by the Commissioners of Corporation, and recorded in this office:

Now, therefore, I, William M. Olin, Secretary of the Commonwealth of Massachusetts, do hereby certify that said Emily A. Means, Elizabeth L. Handy, Abby L. Thomson, Ida M. McCurdy, Abbie J. Smith, Helen M. Coy, Maria S. Merrill, Elizabeth B. D. Smyth, Catherine S. Tyer, Philena McKeen, and Mary A. Johnson, their associates and successors, are legally organized and established as and are hereby made an existing corporation under the name of the November Club, with the powers, rights, privileges, and subject to the limitations, duties and restrictions which by law appertain thereto.



Witness, my official signature hereunto subscribed, and the seal of the Commonwealth of Massachusetts hereunto affixed this fifteenth day of June, in the year of our Lord one thousand eight hundred and ninety-one.

WILLIAM M. OLIN,  
Secretary of the Commonwealth



# BY-LAWS

## Article I—MEMBERSHIP

The membership shall include the following classes: Regular, Honorary, Associate, and Substitute Members.

### Regular Members

The regular membership shall be limited to two hundred.

Members may propose each year the name of one person for membership. The name must be presented in writing to the Corresponding Secretary with some word of recommendation, endorsed by two other members, and signed. Members of the Club may endorse not more than one name each year. These names with their sponsors shall be placed on a waiting list from which the Board of Directors shall fill all vacancies as they occur. The voting shall be by ballot, and the vote of seven members of the Board of Directors shall be necessary for election. No name shall remain on the waiting list more than two years, but it may be proposed again after that time.

Regular members shall pay an annual fee of nine dollars, one dollar of which is an assessment for teas. This amount shall be due and payable at the annual meeting. Membership cards are not transferable.

The Board of Directors will consider applications for membership in the Club at any time during the year, but only the names of those accepted by the Board before the last Wednesday in September will appear in the yearbook.

Members wishing to resign from the Club must present their resignation in writing to the Corresponding Secretary by May fifteen, otherwise they will be held responsible for their annual dues.

Members who fail to pay their dues by June fifteen shall forfeit their membership in the Club.

New regular members shall sign the By-Laws, and shall pay an entrance fee of five dollars and an annual fee of nine dollars, one dollar of which is for teas. This amount shall be due and payable on their admission to the Club.

Regular members shall elect officers of the Club and act upon all questions that come before them.

### Honorary Members

Honorary membership shall include:—

First, Past Presidents no longer active members of the Club.

Second, any distinguished person elected by the Club.

#### Associate Members

Any lady temporarily residing in Andover, whose name has been proposed in writing, such proposals signed by three regular members, may be elected by the Board of Directors as an associate member for a term of three years.

The voting shall be by ballot, and the candidate shall receive at least seven votes.

The annual fee shall be the same as that of a regular member.

An associate member shall not participate in the business of the Club, nor be re-elected, nor retain membership after removal from Andover.

The number of associate members shall not exceed five.

#### Substitute Members

A regular member intending to be absent from Andover throughout a Club year may, by notifying the Secretary to that effect not later than May fifteen, have a substitute appointed by the Board of Directors for that year. No member may have a substitute for two consecutive years.

The annual fee shall be the same as that of a regular member, which shall be due on or before the first meeting in November.

Substitute members shall not take part in any business of the Club.

#### Article II—OFFICERS

Officers shall be elected by ballot at the annual meeting: the President, Vice-Presidents, Recording and Corresponding Secretaries, and Treasurer for one year, and two Directors for three years.

No Director shall be eligible for re-election until one year after the expiration of her term of service.

A vacancy in the Board of Directors occurring during the Club year shall be filled by the Board for the remainder of that Club year.

## Duties of Officers

The President shall preside at all meetings of the Club and of the Board of Directors, and shall perform all the duties usually belonging to her office.

In the absence of the President, her duties shall devolve upon the First Vice-President; or, in her absence, upon the Second Vice-President. In the absence of all these officers the Club may elect a President pro tempore.

The Recording Secretary shall keep a full record of all meetings of the Club; and at each meeting the records of the previous meeting shall be read for correction and approval. The Corresponding Secretary shall have charge of the correspondence of the Club.

The Treasurer shall collect and have charge of all dues, fees, and other moneys of the Club; and shall spend or invest the same as may be directed by the Board of Directors. Bills shall be approved by the President before payment.

A correct account of receipts, expenditures, and investments shall be kept, and near the close of the year the same shall be audited by some one appointed by the Board of Directors, but not from its own members. The accounts shall be closed annually, and a report thereof submitted by the Treasurer to the Board of Directors as its last meeting of the year.

This report shall be read to the Club at the annual meeting.

The Board of Directors shall have charge of all affairs and manage all business of the Club concerning which no other provision is made in the By-Laws. The Board of Directors shall appoint one of its number as a Clerk, who shall keep its records and attend to such correspondence as it may direct. The Board shall submit, at the annual meeting, a report of the work of the Club for the year then closing.



### Article III—QUORUM

Twenty regular members of the Club shall constitute a quorum for the transaction of business.

### Article IV—MEETINGS

Regular meetings of the Club shall begin at a date and hour determined by the Board of Directors. The Club year shall begin the first Monday in November and end on a date as near the fifteenth of April as possible.

The meetings shall be held fortnightly upon the same day of the week as the first meeting unless otherwise determined by the Board of Directors.

Special meetings of the Club may be called by the President, through the Secretary, at the request of two Directors.

The Board of Directors shall arrange its own calendar, but shall adjourn all meetings, except the last for the year, to a fixed date.

### Article V—MANUAL

The business of this Club and of its Board of Directors shall be conducted according to the rules of procedure given in "Roberts' Rules of Order" when not otherwise provided for in the By-Laws.

### Article VI—GUESTS

At regular meetings of the Club, members may bring guests on payment of fifty cents for each guest.

### Article VII—AMENDMENTS

At any regular meeting the By-Laws may be amended by a vote of two-thirds of the members present and voting, provided the amendment proposed has been presented in writing at a regular meeting of the Club at least two weeks previous.

### Article VIII—SUSPENSIONS

By a unanimous vote, any By-Law, except Article VIII, may be suspended at any meeting for that day only.

This By-Law cannot be suspended.

# RULES OF PROCEDURE

For Nominating and Electing Officers of the  
November Club

A committee of three (3), (no member of which shall be an officer of the Club), shall be elected at the annual meeting to act as a nominating committee for the ensuing year.

At the annual meeting, the nominating committee shall present a slate, placing upon it the name of one candidate for each office for the following year, having first obtained the consent of each candidate.

All elections shall be by ballot.

Members shall vote by placing a cross before the name of the candidate for each office, and the voting shall be continued until all offices are filled, unless otherwise ordered by the Club.

## HOUSE COMMITTEE

No Department shall use the clubhouse, or incur any indebtedness for the same, without consulting the House Committee.

## TRANSPORTATION

For transportation to Club meetings  
call a member listed below within your vicinity

Mrs. Lyman Appleton, Woodland Road	2206-R
Mrs. Preston H. Blake, 7 Stratford Road	1534-R
Mrs. Jesse Bottomley, 41 School Street	362
Mrs. Bernard H. Capen, 15 Virginia Road	2460
Mrs. Leslie S. Jolliffe, 159 Lowell Street	386
Mrs. Eugene Lovely, 134 Summer Street	1238-W
Mrs. Joseph F. Raichlen, 8 Argilla Road	195-M
Mrs. Arthur A. Reeves, 18 Hidden Road	2694-W
Mrs. Wallace Rennie, 6 Argilla Road	706
Mrs. Homer C. Riggs, 37 Cheever Circle	1524
Mrs. George F. Robjent, 36 Beacon Street	1751-W
Mrs. J. Lewis Smith, 56 Morton Street	1314-M
Mrs. Cyrus F. Springall, Sunset Rock Road	1551-R
Mrs. Robert B. Taylor, 23 Salem Street	21
Miss Mary Zecchini, South Main Street	1087



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